

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



مركز المعلومات الوطني

NATIONAL CENTRE FOR INFORMATION TECHNOLOGY

Ref no: (IUL)164/1/2019/5

Date:15th January 2019

SOFTWARE ANALYST

INTRODUCTION

The National Centre for Information Technology (NCIT) wishes to hire **One (01)** energetic, self-motivated, organized and enthusiastic Software Analyst for the e-Services Development Project.

OBJECTIVES

The objective of the Software Analyst is to work with NCIT team to analyze software requirements and re-engineer/re-design the business processes using modern technologies/techniques to transform public services through e-Service delivery.

DURATION

1 year (Renewable based on performance)

KEY TASKS AND RESPONSIBILITIES

1. Responsible for managing individual components / applications and ensure timely delivery of such components / applicants.
2. Responsible for gathering and documenting business and technical requirements and redefining workflow processes
3. Carryout re-engineering of existing business processes and design the software application for optimum performance and efficiency with necessary control mechanisms to ensure security and integrity of software applications delivered.
4. Responsible for analyzing and evaluating existing or proposed systems in creating solutions that meet user specification using techniques such as structured analysis, data modeling and information engineering.
5. Prepare detailed specifications from which programs will be written.
6. Responsible for carrying out feasibility study (technical, operational, financial) of existing or proposed systems
7. Working closely with developers and end users to ensure technical compatibility and user satisfaction. Assists in the interpretation of program specifications, program design and problem solving.
8. Develop and document application test plans based on software requirements and technical specifications. Responsible for functional and quality testing of new and existing software applications. Maintaining a comprehensive checklist of application functionality and related tests
9. Prepare training materials and provide practical training and assessment on new software systems / modules deployed.

10. Manage and carryout all activities involved in system deployment and provide onsite technical support.
11. Writes technical documentation, standard operating procedure and user manuals in accordance with standards.
12. Prepare project report for stakeholders every two weeks.
13. All tasks and activities required to provide support for the e-government applications as well as applications developed for the government and/or state.
14. All other tasks or activity required to fulfill the contractual obligations including administrative tasks, planning, exchanging correspondence, etc.

QUALIFICATIONS

EDUCATION

- Must have a Diploma in Information Technology
- Preference will be given to Bachelor's degree in a related field

ADDED ADVANTAGES

- Application development experience
- Exposure to industry best practices and modern design patterns
- Preference will be given to those who have a good understanding of Agile methodology and modeling tools
- Preference will be given to 1 years+ practical hands-on experience in writing user requirements
- Preference will be given to those who have experience of UML Modelling
- Experience and understanding in all areas of software development cycle.

PERSONAL SKILLS & COMPETENCIES

- Strong interpersonal skills.
- Ability to assess and communicate issues clearly.
- Strong problem-solving skills.
- Attention to detail.
- Able to multi-task.
- Strong commitment with good history of previous job commitments.
- Ability to work under pressure and deliver objectives
- Strong time management skills

REMUNERATION

MVR 12,000/-

CONTENTS OF JOB APPLICATION

- The job applications should comprise the following documentation and late submission of any of the documents will not be accepted:
- Letter requesting for the job,
- Portfolio of Work Completed,
- Copy of Identification Card,
- Copies of academic certificates (Recognized)
- CV

- Copies of reference provided by previous employers

WORKING HOURS

Full time: 8:00am – 2:00pm (if required 4:00 pm, time should be adjustable in order to achieve the objectives)

Interested candidates please apply in writing with CV and copies of relevant certificates to:

National Centre for Information Technology

64, Kalaafaanu Hin'gun,

Male', Republic of Maldives

Phone: + (960) 334 4000

OR email to: jobs@ncit.gov.mv

Deadline: 24th January 2019 (Thursday) before 13:30pm